



Rural Community Transportation, Inc.

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"COMMUNITY IS OUR MIDDLE NAME"

RCT Board of Directors Meeting

Monday, May 10, 2021, 9:00AM

Video and Teleconference

Present: Fred Saar, Russell Curtis, Robert Moore, Jonathan Davis, Linda Lyman, Tin Barton-Caplin

RCT Staff and Guests: Nick D'Agostino, Brian Pickard, Timothy Bradshaw

Meeting called to order at 9:02AM by Russell Curtis.

1. Introductions & Opportunity for Public Comment: No members of the public present.
2. Approval of April 2021 Minutes: Motion to approve by Fred, second by Linda. Motion passed without opposition.
3. Financial Review of FY22 Budget: Brian provided a brief overview of the unaudited March financials. Motion to approve unaudited March financials by Jonathan, second by Fred. Motion passed without opposition. Nick provided an overview of the FY22 budget. Nick suggested RCT study and adopt a pay scale system to remain competitive. Motion to approve the FY22 budget by Fred, second by Linda. Motion approved without opposition.
4. VTrans Update by Tim Bradshaw: The Federal mask mandate for public transit passengers and staff has been extended to September 13, 2021. Tim conducted an initial FY22 grant review with RCT staff. VTrans' goal for FY22 is to use as much COVID stimulus funding as possible to replace State funding.
5. Executive Director Update: Nick reviewed the Federal mask mandate for public transit and indicated there has been some resistance from passengers because of confusion due to the State and CDC relaxing guidelines. AECOM has been hired to conduct the bus barn feasibility study. The kickoff meeting has occurred, and the study is expected to be completed in June. Gallagher & Flynn has been hired to assist with the recruitment for both the Accounting and HR Manager positions.
6. Nominating Committee Update: Russell has spoken with a candidate from Caledonia County who is the head of patient care at Northern Counties Health Care. There has been no communication from the town manager of Lyndon regarding a candidate for that town seat. Russell will be speaking with two other candidates who expressed interest to Nick. An ad has been placed in the Newport paper soliciting interested candidates. Fred Saar has expressed interest in becoming the Board President.
7. Old Business: Linda inquired as to when RCT's retirement account advisor would be conducting staff meetings. Nick replied that interested staff met with the advisor via Zoom during the week prior to this meeting.
8. New Business: None
9. Executive Session: Motion to hold executive session to discuss personnel matter made by Linda, second by Fred. Motion to enter executive session made by Fred, second by Linda. Both motions were approved. Motion to leave executive session made by Fred, second by Tin. Motion approved.
10. Next Meeting: June 14, 2021.

11. Motion to adjourn made by Fred, second by Linda. Motion approved.